



Bapuji Educational Association (Regd.)  
ಬಾಪುಜಿ ಇಂಜಿನಿಯರಿಂಗ್ ಮತ್ತು ತಾಂತ್ರಿಕ ಮಹಾವಿದ್ಯಾಲಯ, ದಾವಣಗೆರೆ-577004

## Bapuji Institute of Engineering and Technology

(An Autonomous Institute Affiliated to Visvesvaraya Technological University, Belagavi, Karnataka.)

Ref. No.: BIET/AUTO/CoE/2025-26/08

Date: 21 / 05 / 2026

### CIRCULAR

**Sub:** Submission of M.Tech (IV- Semester) Project Reports – Reg.

With reference to the above subject, the following instructions are issued regarding the **online submission of M.Tech (IV Semester) Project Reports** through the **New Thesis Portal** (<http://academics.rovelabs.com>)

#### Submission of Project Report

Students of the **M.Tech (IV Semester)** are required to submit their Project Reports in **both hard copy and soft copy (PDF format)** to the **respective Heads of the Departments** during the period **from 25<sup>th</sup> May 2026 to 10<sup>th</sup> June 2026**. **No extension will be granted beyond the last date.**

- **Hard Copy Submission:** Two (02) hard copies of the Project Report shall be prepared and submitted in accordance with the University guidelines.
  - ✓ One copy for the student
  - ✓ One copy to be retained by the Department
- **Soft Copy Submission:**
  - ✓ The soft copy in **PDF format** shall be uploaded to the Thesis Portal (<http://academics.rovelabs.com> /) by the **Head of the Department**.
- **Mandatory Upload Deadline:**
  - ✓ The Project Report must be uploaded **on or before 10<sup>th</sup> June 2026** to be eligible for the **award of Degree and Ranks**.

#### Marks Allocation

- I. Project report shall be evaluated by the Internal and external examiners separately for 100 marks and awarded marks by the two examiners shall be averaged and scaled down to 70 SEE marks.
- II. Viva voce of project work shall be conducted jointly by Internal and external examiners for 100 marks and the marks shall be scaled down to 30 SEE marks.
- III. Total SEE marks out of 100 shall be the sum of SEE marks for evaluation of project report and viva voce components.
- IV. CIE marks to be entered separately in the IA online portal.

#### Note to Guides regarding the Panel of Examiners

- The proposed external examiners should be from outside the institute.
- In case the candidate has carried out full or part of the dissertation work outside the institute, the details of the external guide should be necessarily mentioned.
- While proposing the external examiners, nominate only those examiners who are working in the same field. Examiners may be drawn from other departments (from outside the institute) in case the work is of interdisciplinary nature.
- If the work is carried out in an industry, the list of proposed examiners should contain at least one examiner from the industry and he/she should have experience in the field.
- The external examiners chosen from academic institute should be senior faculty, preferably with Ph.D.
- In case you are guiding several students, avoid suggesting the same examiner for more than three dissertation reports.

#### Important Notes

- The Viva-Voce examination shall be conducted jointly by the **External Examiner** and the **Internal Examiner/Guide**.
- Viva voce examination must be conducted in offline mode only.

#### Online Uploading of Project Report

The Project Report shall be uploaded through the portal <http://academics.rovelabs.com> / **on or before 10<sup>th</sup> June 2026**

  
CoE

  
Principal

To:

The Dean (Academics)

The Chairpersons and P.G. Program Coordinators of Departments

P.T.O

**Plagiarism checking has been introduced for the Project Reports submitted to the Controller of Examinations (CoE) as partial fulfilment for the award of the MTech Degree.**

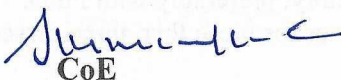
1. Upload the Project Report through <http://academics.rovelabs.com> /on or before **10<sup>th</sup> June 2026**.
2. The Project Report shall be sent to plagiarism check using **DrillBit Plagiarism Detection Software**.
3. The **maximum permissible plagiarism limit is  $\leq 10\%$  APC (Plagiarism Index  $\leq 10\%$ )**.
4. If the plagiarism index is  **$> 10\%$  for the first time**, the candidate shall resubmit the Project Report along with a **penal fee of ₹2,000/-** (Rupees Two Thousand only).
5. If the plagiarism index is  **$> 10\%$  for the second time**, the candidate has to resubmit the Project Report along with a **penal fee of ₹4,000/-** (Rupees Four Thousand only).

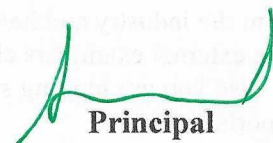
**The following precaution may be taken before uploading the Project report.**

- The **first PDF** shall contain the scanned signed **Certificate / Company Certificate / Acknowledgement / Declaration / Table of Contents**. (*Only the report cover page shall be in image-based PDF format.*)
- The **second PDF** shall contain the **main content of the report along with references**. (*Do not use headers/footers; text shall not be in image format.*)
- Maximum file size: **100 MB**
- Maximum number of pages: **400**
- Thesis file shall **not** be password protected.
- Certificates shall **not** be in image format.
- Save the PDF file using **Candidate Name and USN**.
- Uploading another candidate's thesis is **strictly prohibited**.
- **Mismatch of Name and USN is not acceptable**.
- Once submitted, the thesis **cannot be reopened for any changes**.

**Remuneration**

- **Project Report Evaluation: ₹575/-** per report
- **Viva-Voce: ₹500/-** per students

  
CoE

  
Principal